

Coastal-Burwood-Linwood YDF Application Form

Form Preview

Eligibility Criteria - Waitai Coastal-Burwood-Linwood Community Board

* indicates a required field

- Applications will be accepted and considered from individual youth who have filled in the application form and supplied the requested information.
- Eligibility age of the fund 12 to 20 years inclusive.
- Only one successful application permitted per year (July to June). A second application will only be accepted in exceptional cases and considered at the discretion of the Community Board.
- The fund is open to all youth with any additional need or special circumstances for assistance being noted. e.g. hardship. (For privacy reasons any provided information in this category may be confidentially circulated to the Board prior to the public meeting for their consideration).
- Where possible applicants should be undertaking other fundraising activities. If not possible, the reason or reasons why should be outlined in the application.
- All successful applicants will be required to submit a short story (and if possible photos) about their experience within one month of the completion of the activity/event and may be asked to attend a Community Board meeting to provide feedback.
- Applications must be received 6 weeks prior to the activity/ event taking place. Late applications may be considered in some circumstances.
- Retrospective applications will not be considered.
- Funding will not be granted towards any adult staff/supervision costs for the event but may be listed as an item in the budget.
- Applicants should indicate in the budget if their expenses are expected to cover the full costs of staff/coaches/supervisors attending group organised trips.
- Individual members of one family may apply, each on a separate application form.
- Youth must advise if there was a selection process and any criteria involved in their selection or if participation was open to all.
- If a club/school/organisation are contributing any funds to the trip this should be noted, how much and what for. If there has been/will be, any group fundraising applicants will need to outline what this was/will be, how much each individual will receive (if known) and what expenses it will cover if it is tagged to a particular expense.

Group applications

If you are part of a larger group (e.g. sports team, scout group, orchestra, etc) and other members of the group may be applying to the Youth Development Fund for the same event, you will need to apply to each of the Community Board areas where the young people reside. If you are unsure which Board(s) to apply to, please contact Katie MacDonald - katie.macdonald@ccc.govt.nz or 941-5325.

Please note: The group/team/school must have a bank account in their name. We cannot pay any approved funding for a group into a personal/private account. For example, if you are a sports team and do not have your own account, we would pay into your Club's account.

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Is this a group application? *

- ☐ Yes
☐ No

Group Application

*** indicates a required field**

Application Contact

Name of Group/Club/Team *

Application Contact Phone Number *

Must be a New Zealand phone number.

Application Contact Person *

First Name

Last Name

Application Contact Email *

Must be an email address.

Organisation/Group Bank Details

Bank Account (that funds are to be paid into)

Account Name

Account Number

Must be a valid New Zealand bank account format.

Upload a bank deposit slip or bank statement. The group/team/school must have a bank account in their name. We cannot pay any approved funding for a group into a personal/private account. For example, if you are a sports team and do not have your own account, we would pay into your Club's account.

Please ensure that the upload clearly shows the Bank logo and full details of your name and account number.

Bank Deposit Slip File Upload

Attach a file:

Details of young people you are applying on behalf of

Please upload a document with the Full Name, Address and Date of Birth of each young person residing in the Coastal-Burwood-Linwood area *

Attach a file:

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Applicant Details

* indicates a required field

Contact Details

Applicant *

First Name

Last Name

Middle Name (if none, please put N/A) *

Address *

Address

Address Line 1, Suburb/Town, and Postcode are required.

Phone Number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Date of Birth *

School (if applicable)

Bank Details

This can be your own account or your parents/caregivers.

Bank Account (that funds are to be paid into) *

Account Name

Account Number

Must be a valid New Zealand bank account format.

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Proof of Account details (please ensure that the upload clearly shows the Bank logo and full details of your name and account number)

Attach a file:

Event/Activity description

* indicates a required field

Name of Event/Activity *

Tell us about the event/activity you are seeking funding for *

Word count:

Must be no more than 300 words.

Start date of event/activity *

Must be a date.

End date of event/activity *

Must be a date.

Have you applied to the Youth Development Fund before? *

- ☐ Yes
☐ No

About you

Please tell us a bit about yourself including your involvement in the sport/activity, how often do you participate/train, achievements to date, other hobbies. *

Word count:

Must be no more than 300 words.

About the Group or Team

Please tell us a bit about the group/team that is participating in the event/activity. E.g. How often do they participate/train, previous achievements etc. What was the selection process for the event/activity? *

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Word count:
Must be no more than 300 words.

Financial Information

* indicates a required field

Budget

Cost of event/activity (e.g. airfares, registration fee, travel insurance, etc.) Please put the cost of each individual item on a new line.

Expenditure	\$

Fundraising

What other fundraising activities have you undertaken for this event/activity? (e.g. income from part-time employment, raffles, sausage sizzles, any voluntary work, etc.)

Fundraising activity and amount raised	\$

Other sources of funding

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Please list any other funding sources you have applied to for this event/activity. (Include the funding organisation, amount requested, date of decision and whether it is pending, approved or declined and the amount received if approved.)

Total Amount Requested *

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Supporting documents

In order for us to assess your application, can you please provide the following attachments:

- Proof of attendance/selection for the event
- Quotes for costs applied for
- Supporting letter(s)/information from coaches, event organisers, etc.

IMPORTANT NOTES ABOUT ATTACHMENTS:

Please only attach documents in these formats: Word, PDF, Excel, JPEG

Files will not upload if the size limits are exceeded.

If you have problems uploading documents or your files exceed 38Mb total, you can email additional documents to timothy.samson@ccc.govt.nz

Request Information Upload

Attach a file:

Declaration

* indicates a required field

I declare that all details contained in this application form are true and correct to the best of my knowledge. I accept that information in this application may be used in an official Council report.

Please confirm *

☐ I/We confirm the above declaration.

Tell us about your experience completing this form

You are now nearing the end of this form. Before you review your application, we would appreciate if you would please take a few moments to provide some feedback.

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Please indicate how you found the application form:

☐ Very Easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very Difficult

Please provide us with your suggestions about any improvements and/or additions to this form that you think we should consider: